

POLICY/PROCEDURE

606.01 Inmate Commissary

Number Series: 600 - Corrections Division

Sheriff's Approval: <u>Digital</u>

Approved Date: October 29, 2018 Review Due Date: October 29, 2019

Review Frequency: Annually

606.01-1 Policy

A commissary for the use and benefit of the inmate population is provided to the Hendry County Sheriff's Office Jail facility. Inmates will normally be permitted to place orders to the commissary twice a week.

606.01-2 Commissary Items

- I. Commissary services for inmates are provided by a private commissary service purveyor under contractual agreement with the Sheriff.
- II. Commissary items available for purchase by inmates shall not require refrigeration, preparation, or storage before consumption. Commissary items shall not be made of metal, tin, glass, or any other substance which may be employed as a weapon and the commissary shall not sell food items that directly conflict with the Jail system food program.
- III. Commissary prices shall not exceed the fair market value for comparable items sold in the community. A price list of items for sale shall be readily available to the inmates.

606.01-3 Indigent Inmates

See Section 606.05, Indigent Inmates.

606.01-4 Prices and Special Conditions List

A list will be provided for the information of all inmates with the prices and special conditions governing each sale shown clearly on the list.

606.01-5 Profits from Commissary Sales

Profits from the Commissary must be used for overall inmate welfare. An Inmate Welfare Fund Committee shall recommend what expenditures are to be made. Activities of the Committee shall be reviewed by the Jail Administrator. (See Section 611.02 for more information)

606.01-6 Commissary Fiscal Management and Inmate Personal Money Account

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(See Section 611.02, Commissary/Inmate Welfare Fund, and Section 611.03, Inmate Personal Money Account, for related matters.)

REFERENCES

State/Federal Regulations:

Florida Model Jail Standards

FCAC:

N/A

PREA:

N/A

Forms:

N/A

Other Policy/ Procedure References:

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606.05 Indigent Inmates

611.02 Commissary / Inmate Welfare Fund

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